

DIARY NOTES

A-DD/A 

1 through 12 February 1954

25X1A9a

1. Have requested [redacted] to make arrangements for the Office of the Deputy Director (Plans) to furnish a position in the [redacted] for one psy- 25X1A6a
chiatrist in view of the Inspector General's recommendations contained in his
survey on defector activities. While the DD/P people are willing to provide the
slot if it is necessary they are not sure that they agree with the Inspector
General's recommendation; hence, I will have to check back with Mr. Kirkpatrick.

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2. At a brief meeting with Messrs. [redacted] and Meloon, I told 25X1A9a
Mr. Meloon that we could supply ample additional funds to finance his Personnel
Pool for the remainder of this Fiscal Year and that he should not postpone EOD
dates for clerical personnel because of lack of money in the Office of Personnel
budget.

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3. Asked Mr. [redacted] to insure that space could be provided in one loca-
tion for the proposed new Management Improvement Staff which will include the
present Management Improvement Staff, the Regulations Control Staff, and the Re-
cords Management Staff. He assures me that this can be done without upsetting
any of the present plans. H

4. Authorized Walter Pforzheimer to pass information to Roger Jones, Bur-
eau of the Budget, on a purely informal basis concerning the action we have taken
in compliance with Executive Order No. 10501, "Safeguarding Information."

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5. [redacted] reports that Mr. [redacted] is contemplating bringing suit
against the Agency. Therefore, we are withholding any settlement until we know
for sure what a court may do. We have supplied Mr. [redacted] with the names of cer- 25X1A9a
tain cleared lawyers with whom he could deal.

6. Larry Houston reported that he had not yet given the Director the legal
opinion he had requested concerning the acceptance of gifts but was having it
prepared and exploring the matter to find out whether an omnibus bill might be
put through Congress to take care of all such matters insofar as they pertained
to gifts already received.

7. The Director has agreed in principle to move his office to the [redacted] 25X1A6a
Building and has asked me to work out a proposal. At the same time, he wants to
consider again the offices occupying space in this immediate vicinity and to see
whether any shifting around should be done in order to have the people in this
area who need to be close to him. In connection with this move, Mr. [redacted] re- 25X1A9a
ports that we have 18,000 sq. ft. in [redacted]. The Office of Operations now

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occupies about 13,000 sq. ft. of space in the [REDACTED] Building; it needs 15,000 sq. ft. Therefore, we could move that Office to [REDACTED] and have some space left over. The Director's Office could easily fit into the space vacated. The question will be what to do with the 8,762 sq. ft. of space in the Administration Building.

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8. Mr. [REDACTED] estimates that it will cost \$15,000 to air condition the Director's Conference Room properly. I told him to hold up until the move of the Director's Office to the [REDACTED] Building was settled.

9. Cautioned the Logistics Office to insure that the shipment of balloons to [REDACTED] was fully coordinated. I have been assured that it was.

10. At [REDACTED] request arranged for Mr. [REDACTED] to see Mr. A. J. Walsh of the General Services Administration in connection with Project [REDACTED]

11. Have asked George Carey to give me a written memorandum justifying the retention of the [REDACTED]

12. Instructed [REDACTED] Colonel Edwards, and [REDACTED] [REDACTED] should report to the Security Office the history of his relations with the Metropolitan Police and that any relations he had with them in the future should be on behalf of the Security Office which is charged with this responsibility.

13. Have asked [REDACTED] to find out what the status is of the Regulation on punitive measures for security violations and to expedite its publication.

14. Have also asked Emmett to find out what the status is of the Regulation concerning tuition for dependents of overseas employees and to expedite its publication.

15. On the Inspector General's recommendation approved of the payment to [REDACTED] of approximately \$1,695.00.

16. Have asked [REDACTED] to review their requirements for a laboratory (which they had planned to build in 1955 but which was eliminated from the budget by the Bureau of the Budget) and that if the need could really be established to make their expenditure from 1954 funds.

17. [REDACTED] as Senior Representative in [REDACTED] on 1 February 1954.

18. Have asked Jim Garrison to look into the question of the use of radios in automobiles and to insure that some security measures are taken to minimize the risk of identifying passengers, buildings, etc., in the clear.

25X1A9a 19. Agreed with 'Ting Sheldon to attend a meeting on 19 February in Mr.
[REDACTED] office (Room 2054, [REDACTED] Building, Extension 8592) at 2:30 p.m. to 25X1A6a
discuss the expansion of an NSA-type staff in CIA.

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[REDACTED]

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DD/A DAILY ACTION SUMMARY

12 February 1954

Originating Office

Subject

Action

Assistant Director
for Personnel
9 February 1954

Memorandum for the DCI, subject: "Airplane Travel Accommodations" w/att staff study on subject, from AD/P to DCI, dtd 9 Feb 54, recommending Agency not establish policy advocating second-class travel and that attached Agency Notice [REDACTED] be approved for publication.

ER-5-2051

Orig. w/att fwded to C/IO, lcc w/att fwded to GC, 1 cc w/att fwded to Comptroller. Each Office asked to comment and make recommendations to this Office not later than 18 Feb 54. lcc of trans. slip in DD/A chrono.

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SA/DDA: 25X1A9a
12 February 1954

Memorandum for Col. White, re attached proposed Regulation [REDACTED] PLANS, PROGRAMS, PROJECTS, [REDACTED]

ER-5-2112-A
5-2112

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lcc w/att fwded to Mr. [REDACTED] requesting views and suggestions. 1 cc DD/A chrono.

25X1A

Chief, RCS
11 February 1954

Memorandum for the Assistant Director for Personnel, subject: "Military Leave", requesting military leave [REDACTED] 25X1A9a

ER-5-2091

Approved by EDE for A-DD/A 12 Feb 54. O&I fwded to AD/Personnel. 1 cc DD/A chrono.

SA/DDA: 25X1A9a
[REDACTED]

Revised summary of arrangements for the next all-DD/A Human Resources series, 15,17,18 and 19 Feb 54.

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Fwded by DCK to [REDACTED] 25X1A9a

A-DD/A

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Proposed regulation [REDACTED]

Attached DD/A comments on subject program.

ER-5-2122
5-2123

O&I w/1 att. to DDCI under blue memo fr A-DD/A. 1 cc - DD/A sub. 1 cc blue memo in DD/A chrono.

SA/DDA: 25X1A9a
12 February 1954

Memorandum for the Comptroller, subject: "Request for Write-off of Balance of Outstanding Advance [REDACTED] requesting investigation into case and recommendation of action to be taken, before submitting to A-DD/A, w/att basic papers. ER-5-2086

5-1966

Signed by WEB. Orig. w/att fwded to Comptroller. 2 cc - DD/A sub. and chrono.

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<u>Originating Office</u>	<u>Subject</u>	<u>Action</u>
DD/P 29 January 1954	Memorandum for the Secretary of the Project Review Committee, subject: "Project [REDACTED] Amendment #3". ER-5-1661 25X1A2g	Noted by this Office. Fwded to Mr. [REDACTED] 25X1A9a
Gov't Services, Inc. 4 January 1953 25X1A9a	Letter to Mr. [REDACTED] re CIA Welfare Board. ER-5- 12 25X1A9a	Returned to Chief SM&F Div, GSO, by WEB, for his files.
Auditor-in-Chief	Travel Order [REDACTED]	Authorized by A-DD/A 12 Feb 54.
A-DD/A 9 February 1954 25X1A	Proposed Notice [REDACTED] ASSIGNMENTS TO KEY POSITIONS, re [REDACTED] ER-5-1962/A 25X1A9a	Signed by A-DD/A. Orig. fwded to C/RCS for publication. 2 cc - DD/A chrono & subject.